

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

WAYNE STATE UNIVERSITY

Department of Chemistry

**FINAL CHECK-OUT SHEET**

Please obtain the appropriate signatures and deposit this form with Melissa Rochon within two weeks of completing the Final Oral Examination.

- 1) ALL Keys (including building) returned: \_\_\_\_\_  
Jackie Baldyga, 203 Chemistry
- 2) WSU Library account cleared: \_\_\_\_\_  
Circulation Desk, Purdy/Kresge Library
- 3) Thesis/dissertation accepted by the Graduate School, four surveys completed, and title page delivered to the PhD Office: \_\_\_\_\_  
Graduate School, PhD Office, 5057 Woodward
- 4) Parking lot card returned and account cleared: \_\_\_\_\_  
Parking Authority, Room 257 Welcome Ctr
- 5) Laboratory space & equipment in order: \_\_\_\_\_  
Advisor
- 6) Close NMR: \_\_\_\_\_  
Dennis Anderson, 43 Chemistry
- 7) Gordon & Resource Scheduler: \_\_\_\_\_  
Nestor Ocampo, 21 Chemistry
- 8) Paid Thesis Service Fee \$75.00: \_\_\_\_\_  
Kellie Lauder, 231.2 Chemistry
- 9) Graduate requirements satisfied: \_\_\_\_\_  
(including final paper copy of thesis/dissertation  
that has NOT been bound and original signed title page) Melissa Rochon, 273 Chemistry

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**Forwarding Address:**

Home: \_\_\_\_\_

Phone: area code \_\_\_\_\_ Email: \_\_\_\_\_

Business: \_\_\_\_\_

Phone: area code \_\_\_\_\_

**Prospective Employer and Job Title:**

\_\_\_\_\_  
\_\_\_\_\_