David H. Shepherd
Endowed Scholarship Fund

in the
College of Liberal Arts

Background

David H. Shepherd was born January 24, 1928. He attended Wayne State University where he studied Sociology. He was owner of an advertising agency in Oak Park, Michigan and was publisher/editor of the Oak Park News and Northwest Record newspapers. Dave was devoted to his community and served on the Oak Park City Council from 1957 – 1971.

Mr. Shepherd was elected mayor of Oak Park in 1971 and served continuously in that office until his death on September 6, 1981. As mayor, he had numerous accomplishments, including bringing the 911 Emergency System to Oak Park. He was also very knowledgeable about Federal Revenue Sharing and water quality and testified before the United States Congress on this issue.

During his time as mayor, Oak Park evolved into a community that embraced growth and change with grace. His concern for fairness was apparent in all his actions. The position of mayor may have been part-time, but for Dave, it was a full-time love. Indeed, he was tireless in his efforts on behalf of the community. He loved Oak Park, its citizens, and his family – and he was loved and respected in return.

Mayor Shepherd was also very active in community organizations. He served as director of the National League of Cities, chairman of the Southeast Michigan Council of Governments, and in 1979 received the Tom Bradley Leadership Award from the National Association of Regional Councils. In addition, the National League of Cities sent him to Israel and China, as part of a group of 10 U.S. mayors, to give guidance to local governments in those countries.

He also devoted much time and energy to the Michigan Municipal League. In 1978 the Michigan Municipal League bestowed its highest honor on Mayor Shepherd, an Honorary Life Membership, for his record of outstanding contributions to municipal government and the Michigan Municipal League.

Dave was once asked why he didn’t seek higher office. His reply was that he found it “more fun to be a really big fish in a really small pond!” Mr. Shepherd’s daughters, Wendy Shepherd and Dale Dallaire, established The David H. Shepherd Endowed Scholarship Fund to honor their father’s commitment to community. It is hoped that the recipients of this award will learn from his example and serve their communities well.

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Memorandum of Agreement
for the

David H. Shepherd Endowed Scholarship Fund

in the
College of Liberal Arts

Donor's Intentions
It is the intention of the donors to create the David H. Shepherd Endowed Scholarship Fund with a gift, that has been received, of $14,700. This scholarship fund is established to recognize scholastic achievement, to encourage continued progress, and to provide assistance to students in financing their education in the Master of Public Administration Program.

Terms and Conditions
Wayne State University accepts the above gift/pledge and will create the David H. Shepherd Endowed Scholarship Fund in perpetuity.

1. This Fund shall be eligible for return on the corpus under the University's long-term investment program. Expenditures are not made directly from the corpus of the endowment fund. Distributions from the endowment fund to a beneficiary (spending) account will be made in accordance with university policy.

2. The donor or others may make additional gifts to the fund's beneficiary or endowment account at any time.

3. Wayne State University may, in its discretion, transfer the corpus of the endowment to the WSU Foundation for the purpose of management and investment

4. Whenever it appears that changing conditions make these provisions no longer applicable, practical or suited to the general purposes stated above, the University will confer with the donors or their representative to secure a modification of the plan. If the University is unable to locate the donors or their representative after reasonable efforts, then the University is authorized to utilize the fund for any other suitable purpose, so that the fund will provide the maximum service to the community through the advancement of higher education.

5. Applications will be accepted from full or part-time graduate students enrolled or accepted for study in the Master of Public Administration Program in the College of Liberal Arts.

6. Applicants must provide a transcript and at least two letters of recommendation from the faculty of the Public Administration program.

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7. Applicants must provide a 1-2 page essay on why they are in the Public Administration Program, what they will do with their degree and how winning this award would impact their ability to finish the program.

8. A minimum GPA is not required.

9. Applicants must demonstrate financial need as defined by the College of Liberal Arts.

10. Awards may be used for tuition, books and other educational expenses.

11. Recipients may retain this award provided they continue to meet all criteria in this agreement, but renewal of this award is not automatic. Recipients must reapply and be reevaluated in order to retain this award.

12. The number and amount of awards will be determined by the funds available in the scholarship’s beneficiary account.

13. Recipients will be selected by a committee of the faculty of the Public Administration program and at least one member designated by Wendy Shephed and Dale Dallaire. The members from the Wayne State University shall comprise the majority of the committee. The committee will select recipients according to university policies and procedures.

14. Awards will be distributed by the Office of Scholarships and Financial Aid according to regular university policies and procedures. If university policies and procedures in effect for the administration of scholarship and endowment funds are changed, these provisions are automatically modified to conform to the changes.

15. The university will provide the donor, at least annually, a report of the revenues and expenditures from the fund and will encourage recipients of the scholarship(s) to communicate their appreciation to the donor or donor representative.

Wendy Shephed, Donor

Dale Dallaire, Donor

Dean Robert L. Thomas

College of Liberal Arts and Sciences

Meredith E. Gibbs, Executive Vice President and Chief of Staff

John L. Davis, Vice President

Finance and Facilities

12-15-05

1/14/04

4/11/05

6/3/04

5/28/04

Date

Date

Date

Date

4/30/2004

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