PROCEDURE – In departments which do not require the final master’s examination, and after the candidate’s Plan A (thesis), Plan B (essay), or Plan C has been approved, the advisor fills out one copy of this form and certifies the fulfillment of degree requirements by the candidate, provided he/she has “A” grades offsetting any hours of “C”, and there are no credits more than six years old. The advisor fills out the first part of the form, attaches a copy of the student’s cumulative record and transmits both records to the chairman of the departmental committee on graduate study. The departmental committee functions as a final master’s examining committee by verifying and signing this form and forwards it to the Liberal Arts and Sciences Graduate Office, 2155 Old Main.

ADVISOR’S RECOMMENDATION

Candidate ___________________________________________ Date __________________________

ID# ____________________________________________

Degree to be Conferred: (Master of) ___________________________ Major ___________________________

Advisor ____________________________________________

Course Number and Title of Seminar ____________________________

Plan Followed: ( ) Thesis ( ) Essay ( ) Other (specify) ____________________________

Record No. Hours Completed in: Major________ Cognate________ Total hours in Program ________ Course Numbers ________ ________ ________

Specify Course Numbers
NOT Used for Degree being awarded: ____________________________

Title of Thesis or Essay ____________________________________________

Ways in which the candidate is outstanding: (As a person, scholastically, experience, recognitions, etc.)

______________________________________________________________________________

______________________________________________________________________________

Signed ________________________________, Adviser

GRADUATE COMMITTEE’S RECOMMENDATION

The Graduate Committee in ______________________________________ has verified the fulfillment of all degree requirements by this candidate and on the basis of the unity, continuity and quality of the student’s work, his seminar, scholarship and his thesis or essay it ( ) recommends ( ) does not recommend him for the degree.

Signed ________________________________

Departmental Graduate Director

Comments or Recommendations

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________