GRADUATION DEADLINE DATES - MASTER’S DEGREE
SPRING/SUMMER TERM 2015

In order to assist you with graduation procedures, please review the dates listed below. If you are pursuing a Master’s degree, **PLAN A (THESIS)**, please follow the thesis deadline dates; if you are pursuing a Master’s degree **PLAN B (ESSAY)** or **PLAN C**, follow the deadline dates for **ESSAYS**:

**MASTERS THESIS (PLAN A)**

**FORMAT CHECK (Plan A only)**
*Immediately after Defense*


**STUDENT DEADLINE – Submission of thesis - (Plan A only)**
*Thursday, August 20, 2015*

**Submission of final copies.** Thesis submission instructions may be obtained from the PhD Office, 5057 Woodward – Room 6305.3, (313 577-7740, upon approval of format check or online.

**DEPARTMENT DEADLINE – Final report - (PLANS A, B & C)**
*Thursday, August 20, 2015*

**Department** should submit the **FINAL REPORT WITH RECOMMENDATION** (orange form) OR the **FINAL REPORT WITH EXAMINATION** and the **MODERATOR’S REPORT** (gray form) to the Liberal Arts and Sciences Graduate Office, 2155 Old Main by 5:00 p.m. Grades for thesis credits must be on file.
MASTER’S ESSAYS (PLAN B)/PLAN C

STUDENT DEADLINE – Submission of Essay - (PLAN B ONLY)
Thursday, August 20, 2015

Essays should be in two or three-hole punched pressboard cover binders. The ORIGINAL with advisor’s signature on cover page must be in the Liberal Arts and Sciences Graduate Office, 2155 Old Main by 5:00 p.m. on this date. The remaining copy/copies should be either filed in your major department office or with your advisor.

DEPARTMENT DEADLINE – Final Report - (PLANS A, B & C)
Thursday, August 20, 2015

Departments should submit the FINAL REPORT WITH RECOMMENDATION* (orange form) or the FINAL REPORT WITH EXAMINATION* and the MODERATOR’S REPORT* (gray forms) to the Liberal Arts Graduate Office, 2155 Old Main by 5:00 P.M. Grades for essay credits must be on file.

*For those not currently registered for essay credits.

CREDITS/GRADUES FINAL DEADLINE
Thursday, August 20, 2015 - All work for incomplete “I” or deferred “Y” grades earned prior to Spring/Summer Term 2015 must be turned in to the instructor by August 14, 2015.
Instructor must submit grade change on-line by August 20, 2015.

SATURDAY, DECEMBER 14, 2015 (tentative)

COMMENCEMENT**

6:00 P.M. – Matthaei Physical Education Center
Participants must arrive one (1) hour prior to the ceremony

**You will receive information about ceremony time, tickets, caps and gowns, etc. from the Commencement Office. Questions may be referred directly to the Commencement Office at (313) 577-0300 or their website at www.commencement.wayne.edu.

IT IS THE RESPONSIBILITY OF THE STUDENT TO SEE THAT ALL DEADLINES ARE MET. IF YOU HAVE ANY QUESTIONS CONCERNING GRADUATION PROCEDURES, PLEASE CALL THE LIBERAL ARTS and SCIENCES GRADUATE OFFICE, 577-5188. OFFICE HOURS ARE MONDAY–FRIDAY, 8:30 A.M. – 5:00 P.M.