Connecting with your tutor is fast and simple. Please review the steps below to ensure your appointment begins in a timely manner.

1. Log into your Gmail account
2. Within the first 10 minutes of the hour, your tutor will have sent you a message via Google Hangouts. To view it, you must search for the Writing Center Email:

3. Click your name on the left side, and click in the field next to the magnifying glass that reads “Search for people.”
4. Type in this e-mail address: waynestate.writingcenter@gmail.com
5. This will connect you with the tutor, and open the chat box in which your tutor will send you the link to your document.

6. The tutor will then call you using the Google Hangouts video chat feature.
Click “answer” and your appointment will begin (at 10 minutes after the hour).