



WAYNE STATE UNIVERSITY/UNIVERSITY OF WINDSOR WAYNE → WINDSOR EXCHANGE AGREEMENT FORM

AGREEMENT

- Undergraduate students may take a maximum of three courses, and Graduate students may take a maximum of two courses over the duration of their entire degree program. Students will register in a directed study course and pay tuition and fees to Wayne State University.
- Any course taken at University of Windsor must be one that is **NEVER** offered at Wayne State University. No exceptions to this rule will be granted.
- Upon completion of the course and receipt of an official transcript from the University of Windsor, final grades will be posted to the Wayne State University transcript.

PROCEDURE

1. Each student must speak with and obtain the written approval of their Department Chair (or delegate), to ensure the requested course is approved for their program of study. The Department Chair must clearly indicate the appropriate Directed Study course the student will be registered in while attending classes as the University of Windsor.
2. This form must be completed and returned to: Dr. Kelli E. Pugh, Wayne State University, Study Abroad and Global Programs, 5155 Gullen Mall, 1600 UGL, Detroit, MI 48202. Tel: 313-577-3207, FAX: 313-577-7687, E-mail: ab6179@wayne.edu.
3. Once this form is processed and forwarded to the Assistant Registrar at the University of Windsor, participants will be sent an acceptance letter providing specific course details. Questions regarding the UW courses should be directed to: Ms. Laura Handsor, Manager-Records & Client Services, Rm. 1109 Chrysler Hall North, Tel: 519-253-3000 Ext. 3314, Fax: 519-971-3653, E-mail: ernest@uwindsor.ca.
4. If for any reason a student has to withdraw, it is the student's responsibility to immediately inform Director of Study Abroad and Global Programs at WSU. WSU students are bound by the WSU tuition cancellation policy.

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SEMESTER	LAST NAME	FIRST NAME	WSU ID #

ADDRESS – STREET, APT #		

CITY, STATE	ZIPCODE	TELEPHONE

E-MAIL ADDRESS		

SCHOOL/COLLEGE	MAJOR	NAME OF CHAIR/ADVISOR
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UNIVERSITY OF WINDSOR COURSE(S) to be registered in (in order to receive credit for the WSU course or courses listed below.)

University of Windsor Course #	University of Windsor Course Title	Section #

WAYNE STATE UNIVERSITY COURSE(S) to be registered in (in order to receive credit for the UW course or courses listed above.)

Wayne State CRN#	CLASS ID (Prefix and Number)	Section #	# Credit Hours	Wayne State Instructor Name

I have confirmed that the above course(s) taken at the University of Windsor is/are appropriate for this student's program.

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Wayne State University Department Chair Signature	Telephone	Date
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